

BRISTOL CITY COUNCIL

Public Safety and Protection Committee

15th July 2014

Report of: Di Robinson, Service Director for Neighbourhoods Division

Title: General safety certificate for Ashton Gate Stadium, Bristol City Football Club redevelopment Phase 1.

Ward: Ashton Gate Stadium is in Southville ward, but the relevance of the report is citywide.

Officer Presenting Report: Adrian Jenkins- Public Protection Manager,
Heather Clarke- Senior Environmental Health Officer.

Contact Telephone Number: 0117 9222144

1. RECOMMENDATION

That the Committee grant the application made by Ashton Gate Ltd to replace the general safety certificate for Ashton Gate Stadium, Ashton Rd, Bristol, subject to the terms and conditions as set out in the draft General Safety Certificate at Appendix 3 of this report.

Summary

The report explains the reason for the application by Ashton Gate Ltd for a new general safety certificate to cover Phase 1 of the redevelopment of the stadium, and summarises the legal and practical issues to be considered.

The significant issues in the report are:

Ashton Gate is a designated sports ground for the purpose of the Safety at Sports Grounds act 1975. A general safety certificate issued by the Council under that Act is in operation and is held by Ashton Gate Ltd. The holder is in the process of undertaking a major redevelopment of its stadium at Ashton Gate, has complied with its statutory obligation to give notice of these proposals to the Council and has made application to replace the safety certificate. This will enable the changes in arrangements for Public Safety whilst Phase 1 of the work is being carried out to be carefully considered and appropriate terms and conditions reflected in any new certificate the committee may decide to grant.

A suitable replacement certificate must be in place by August 2014 if the Ground is to be available to host Association Football and Rugby Matches. An inability to do so would have a significant impact on the business, the Football/Rugby Clubs and their supporters.

2. Policy

The Public Health Services Safety at Sports Grounds Procedure Document is the relevant document for this action, and a copy is included in the background papers.

3. Consultation

NB Responses from core members of the Safety Advisory Group are attached as Appendix 2.

Internal

A number of Council Departments are actively part of this process and these include:- Building Control who are members of the Safety Advisory Group for Bristol City Football Club; Planning who dealt with the recent planning application for the redevelopment of Ashton Gate.

External

A number of external partners have also been consulted which include:- Avon and Somerset Constabulary; Avon Fire and Rescue; South West Ambulance Service Trust; Sports Grounds Safety Authority; Bristol City Football Club

4. Context

4.1 The current Ashton Gate Stadium dates back to early 1900s and is a football ground with a capacity of just over 21,000. As the committee may be aware its owners, Ashton Gate Ltd, have for some time wanted to build a new stadium but have also always considered the option of redeveloping Ashton Gate. Recently they decided that this was the preferred option and in November 2013 it received the necessary planning permission; the completed stadium at the end of all three phases of the construction process will have a capacity of 26,000.

4.2 The Safety Advisory Group (SAG) for Bristol City Football Club (BCFC) is chaired by a Council Officer from the Public Protection Group and its core members are the police, fire and ambulance services together with the council's Building Control Officer. Other members are BCFC, their first aid and security providers, and the Safety of Sports Grounds Authority (SGSA).

4.3 The SGSA is a statutory regulatory body that carries out a range of functions in relation to football in England and Wales. Among other things, it operates a licensing scheme to admit spectators to designated football matches provides advice to local authorities and others and keeps under review the issue and monitoring of Safety Certificates by local authorities.

4.4 Safety Advisory Groups (SAG) are non-statutory bodies established for the purpose of providing advice to assist the local authority in carrying out its statutory duties under the relevant legislation:-

- Safety of Sports Grounds Act 1975
- Fire Safety and Safety at Places of Sports Act 1987

Members of the SAG have been consulted about the terms and conditions to be included in the proposed new safety certificate and their views have been taken into account in formulating the recommendation. However, the SAG cannot take decisions on behalf of the local authority.

4.5 The current general safety certificate for Ashton Gate Stadium was issued on 22 October 2010. Ashton Gate Ltd is the certificate holder, and the nominee of the company is Mr. Keith Draisey, Operations Manager for Ashton Gate Ltd.

4.6 In March 2013 the design team for the redevelopment of Ashton Gate, architects KKA and project managers Capita Symonds, invited the SAG to a presentation outlining their proposals for the redevelopment of Ashton Gate. Since then there have been regular meetings of the SAG with the design team and the club to discuss crowd safety issues related to both the construction phase and the finished stadium.

This is necessary as the holder aspires to keep the ground open to the public for matches during the projected 2 year construction project.

4.7 The work is extensive; two stands will be demolished and rebuilt and another will be extended and refurbished. The fourth will be improved after the redevelopment is completed. The grounds around will be landscaped and better pedestrian access will be provided.

4.8 The programme is as follows:

Enabling works

Surveys (ground condition, asbestos etc)	In progress
Electrical work	In progress

Phase 1

Replacement of the pitch with a Desso surface (synthetic/grass mix)	In progress
Appointment of main contractor	May 14
Wedlock demolition and rebuild	May 14 – Jan 15
Possible temporary staircase at S end of Dolman	August 14

Phase 2

Dolman stand – rebuild of lower tier, extension of roof, upgrade of Dolman Hall and facilities	January 15 – July 15
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Phase 3

Williams stand – demolition of Williams, old warehouse and neighbouring buildings, rebuild of Williams	May 15 – June 16
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4.9 Any replacement safety certificate should reflect the changes being made to the ground. The club have made the necessary application, attached as Appendix 1, and provided additional information as requested by your officers.

4.10 At the start of the 2014/15 season Ashton Gate will become the home of Bristol Rugby. The first Association Football match is likely to be a pre-season friendly on 3 August, and the first Rugby Union match is scheduled for 17 August.

4.11 Separately the SGSA have advised that the Safety Certificate should be amended to bring it into line with their current guidance, and these amendments have been incorporated. The proposed new Safety Certificate is attached as Appendix 3.

4.12 The range of matters that have been discussed at the SAG meetings about the redevelopment include:

- During Phase 1 a compound will be erected around the Wedlock stand which will then be demolished and rebuilt. The other 3 existing stands only will be in use and the only alterations will be as a direct result of the construction compound and access routes. The existing ground has been found to be broadly compliant with the Green Guide over the years, and changes due to the construction work have been subject to risk assessment and capacity calculations that have been assessed by the members of the Safety Advisory Group.
- Safety of the public during the phased construction process

- New conditions have been added to the safety certificate to deal with the risks to the public from the construction work (Part 8)
- Changes in the means of escape in case of fire
- Arrangements for Away fans including their segregation from Home fans
- Location of the match day Control Room
- Facilities for medical staff, stewards and police

The Club have produced operational plans for the new season and will carry out all necessary pre-match checks, and match-specific risk assessments to ensure public safety. The proposed terms and conditions in the general safety certificate have been considered by the members of the Safety Advisory Group and found to be adequate to ensure public safety and to comply with the Green Guide.

5. Proposal

It is recommended that the committee issue a new General Safety Certificate for Ashton Gate Stadium, to cover Phase 1 of the redevelopment with a capacity of 15, 877, subject to the terms and conditions set out in the proposed certificate in Appendix 3.

6. Other Options Considered

The Council has received an application; it must determine it within a reasonable time.

7. Risk Assessment

The reasons for proposing that the committee issues the general safety certificate are that the conditions included are considered to be necessary, expedient and appropriate to ensure public safety at Ashton Gate during Phase 1 of the redevelopment, and are reasonable and proportionate in their scope.

They have been arrived at in consultation with the other members of the SAG, which includes representatives of the police, fire service and the Club.

The implications of not issuing a Safety Certificate are that the Club would not be able to admit spectators to football or rugby matches.

8. Public Sector Equality Duties

- 8a) Before making a decision, section 149 Equality Act 2010 requires that each decision-maker considers the need to promote equality for

persons with the following “protected characteristics”: age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation. Each decision-maker must, therefore, have due regard to the need to:

- i) Eliminate discrimination, harassment, victimisation and any other conduct prohibited under the Equality Act 2010.
- ii) Advance equality of opportunity between persons who share a relevant protected characteristic and those who do not share it. This involves having due regard, in particular, to the need to --
 - remove or minimise disadvantage suffered by persons who share a relevant protected characteristic;
 - take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of people who do not share it (in relation to disabled people, this includes, in particular, steps to take account of disabled persons' disabilities);
 - encourage persons who share a protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.
- iii) Foster good relations between persons who share a relevant protected characteristic and those who do not share it. This involves having due regard, in particular, to the need to –
 - tackle prejudice; and
 - promote understanding.

8b) When considering these obligations it is helpful to know the context in which the Council is asked to discharge its functions under safety of sports grounds legislation. The holder has informed the Council that:- BCFC is committed to confronting and eliminating discrimination on grounds of sex, sexual orientation, race, nationality, ethnic origin, colour, religion or disability in all their activities including employment, training and team selection. This is stated in the Customer Charter and is put into practice via training, awareness raising and if necessary disciplinary action.

BCFC supports the FA and the FL in its commitment to the eradication of discrimination in campaigns such as ‘Kick it Out’ to tackle racist behaviour by spectators, and ‘Right Behind Gay Footballers’ to widen LGBT participation in football. It complies with the FL’s Ground Regulations which include arrest and/or ejection from the ground for racial, homophobic or discriminatory abuse.

The Bristol City Community Trust is a registered charity set up by the club to promote sport in the local community, and both on and off the pitch to create a culture where there is zero tolerance for verbal, physical, racist, sexist and homophobic abuse. The Trust works with young people including those excluded from mainstream schools to increase social inclusion. They use the FA's Respect Campaign to set the direction and take action to reduce abusive side-line behaviour to improve the local football experience for all.

The organisation Level Playing Field has been consulted on the design for the new stadium to ensure that provision for disabled fans is much improved and adequate in terms of numbers of seats, variety of locations, access and egress routes, and provision of other facilities in accessible locations.

Supporters are consulted widely via the Supporters Club and Trust; the Fans' Parliament; and at the Annual Supporters Meeting.

The Equalities Impact Assessment is attached as Appendix 4.

Legal and Resource Implications

Legal

1. The Council's work under legislation requiring the ground to be subject of a safety sports ground certificate is a matter which in law cannot be the responsibility of the authority's executive (i.e. The Mayor and his cabinet). This reflects government policy that, usually, matters of policy should sit with the executive and those of regulation should be the responsibility of the full Council and those committees or officers authorised to act on its behalf. The full Council has made arrangements under which this committee and the relevant director are authorised to make decisions on its behalf. Under the Council's constitution, Directors are expected to refer matters to Committee when they consider it appropriate to do so having regard to certain factors, including the effect on communities, businesses or individuals being such that the matter ought to be considered/determined by councillors. In the particular circumstances of a phased development of the ground where it is proposed that it will remain in use, the Director's judgement that this decision should be made in public by elected members is obviously reasonable. Councillors will obviously need to take account of the expert advice and guidance available to them in making their evaluative judgement of whether the application should be granted and, if so, the terms and conditions that should be imposed upon the certificate .

2. The regulatory framework within which this legislation sits was established for the sole purpose of public safety and protection. The second Ibrox Stadium disaster directly led to the enactment of the Safety at Sports Grounds act 1975 under which the safety certificate is required. The legislation was further developed as a result of the Bradford stadium fire, when among other things the duty of periodic inspection was imposed on local authorities requiring inspection at least once in every 12 months. After the Hillsborough disaster in 1989, the requirement of an all-seater stadium was introduced for all stadia that were home to clubs in the top two divisions of English football; this applied to Bristol City at the time the new legislation came into effect. Although the club no longer sits within that part of the football league, the law is such that once a stadium is designated the obligation that only seated accommodation will be provided for football spectators remains and cannot be removed. This means that Ashton Gate is subject of a higher degree of regulation than applies to many other clubs in the same division in which Bristol City play. The provisions under which the stadium must accommodate Association Football spectators only in seated accommodation is not a matter for which the Council is responsible. The Council is not concerned with whether or not the stadium should be “all-seater”; this is a matter for national government and the SGSA as the appointed regulator. The Council’s job is to consider safety certificates under the safety of sports grounds legislation.
3. There are two types of safety certificate that a Council may issue. The safety certificate this application relates to is of a type that specifies a number of activities as specified in the certificate to last for during an indefinite period subject to amendment or replacement which may be upon application or by active intervention of the Council. In granting an application to replace the current certificate the Council must determine the safe capacity for the ground and impose such terms and conditions as the Council considers necessary or expedient to secure reasonable safety at the ground when it is in use for the specified activity or activities. Those terms and conditions may (but do not have to) be such as to involve alterations or additions to the sports ground. The Council has a power to require the provision of services of members of the police force under the terms and conditions, but if it does so it is under a duty to ensure that the extent of provision of police services is reserved for the determination of the chief Constable. There is a power (i.e. may do) to include in the conditions of any certificate that is issued an obligation to keep records of the attendance of spectators at the ground and records relating to the maintenance of safety at the ground. The certificate must contain, or have attached to it, a plan of sports ground to which it relates and where appropriate terms and

conditions must be framed by reference to that plan. Different terms and conditions can apply in relation to different activities, but the key thing for members to bear in mind is that the overriding purpose of the legislation is to secure reasonable safety at the ground when it is used for the activities specified in the certificate.

4. There is an obligation to send a copy of the application form to, and consult with, the chief officer of police and the fire and rescue authority for the area. The council should also liaise with its building control team. In addition the Council has chosen to consult other persons and bodies through the Safety Advisory Group. In order to be lawful, consultation requires those been consulted to:-
 - a) be provided with sufficient information to consider what is proposed;
 - b) be informed how they may comment upon the matter including the timescale for response;
 - c) have their responses conscientiously taken into account before the decision is made
5. There are a number of obligations that apply to everything the council does, including the duty to act in a way that is compatible with any rights enjoyed by persons (which might include companies as well as individuals in certain contexts) and the obligations under equalities legislation that are referred to in the report.
6. In regards to convention rights, there are a number which may be considered relevant. Article 1 of protocol 1 deals with property deprivation and interference with property. There is nothing in the recommendation that concerns property deprivation, however the regulatory regime itself clearly seeks to interfere with the applicant's use of its property. The committee is advised that the regime is such that, providing the decision making process follows the tests laid down in the legislation, which are correctly reflected in the report, it is unlikely that decisions would be found to be incompatible with this particular part of the convention.

Article 6 requires the state, in the determination of civil obligations, to make decisions within a reasonable time and to afford a hearing before an independent tribunal. Decisions by the European courts indicate that a considerable time might elapse before the delay is considered to contravene this provision. However, in this particular case you're officers are making clear that the applicant seeks a decision in time to use the stadium in accordance with any certificate the committee decides to issue at the start of the next football season, that is a decision is wanted by the beginning of August. The committee should strive to meet that timetable, whilst ensuring that the achievement of the statutory purpose remains paramount. If the decision made were one that the applicant did not agree with then its rights are protected by the availability of an appeal before the Courts. Article 2 of the convention deals with the right to life and is usually concerned with protecting citizens from being unlawfully killed at the

hands of the state. However, there are some circumstances in which this convention right can be breached by acts of omission by public bodies such as central and local government, the police and other agencies of a public character. In cases where the responsible public bodies know of a danger to life and fail to rectify the situation, or to do what can reasonably be expected of them to avoid the risks, there is potential for this convention right to be engaged even where the public bodies have not actively participated in sanctioned any resulting death. Such cases are rare and exceptional and it should be understood that the courts would not impose a disproportionate burden on public bodies in such a case. That said, the growth of this legislative framework has been in the context of responding to the need to protect the lives of those who attend sporting events as spectators and against a background of judicial inquiries followed significant loss of life where the failures of public bodies to act appropriately in response to known risks has featured. This serves to underline the importance of the decisions the committee is being asked to make.

7. With regard to equalities obligations, the report includes an equalities impact assessment (Appendix 4) prepared by your officers but the committee will appreciate that it is the decision taker who must ensure compliance with these important obligations. For example members will want to carefully scrutinise proposals for wheelchair using fans at the ground, to ensure that their safety is comparable to that enjoyed by counterparts who do not share their protected characteristic. The committee will therefore wish to scrutinise proposals in the context of not only of stewarding, evacuation and other measures but also the location of these fans and the ability to ensure their safety in the event of crowd trouble where they may become an easy target if they are too close to those of the opposing teams supporters who are misbehaving.
8. All members of the Safety Advisory Group have been consulted on the application and supporting documentation and are satisfied that the proposals are lawful and that the conditions attached to the proposed General Safety Certificate are adequate. See Appendix 2.
9. If a decision is made to replace the existing certificate in line with the recommendation, the Council must serve a Notice on:-
 - a) The holder
 - b) Any other person the Council knows is likely to be concerned in ensuring compliance with the terms and conditions of the safety certificate, such as Mr Draisey
 - c) Chief officer of police for Avon and Somerset
 - d) Avon Fire and Rescue

A copy of that notice should also be provided to the Council's building control officer. The notice should state that a copy of the safety certificate and any application is available for inspection at a place

and at the time specified in the notice.

10. There is also a requirement to publish a notice in a newspaper circulating in the locality of the sports ground setting out the decision and the inspection information as referred to in paragraph 9 above.

(Legal advice provided by Pauline Powell, Team Leader – Planning, Transport and Regulatory Law for Service Director, Legal Services

Financial implications

(a) Revenue

The costs incurred by Bristol City Council will be recovered from the Club including the General Safety Certificate fee (£2598), advertising in the local press (£489 inc VAT) and reimbursement of the reasonable costs for the time spent by officers on this matter. Officer time will be calculated on the basis of £39 per hour for the case officer plus the actual cost of any external legal advice the Council obtains and/or the application of judicial guideline rates for work undertaken by regulatory lawyers from the Council's in-house legal services team.

(b) Capital

There are no capital implications arising from this report

(Financial advice provided by Robin Poole, Finance Business Partner for Neighbourhoods

Land

Not applicable

Personnel

Not applicable

Appendices:

Appendix 1 – Application form from BCFC and site plan

Appendix 2 – Responses from SAG members

Appendix 3 – Proposed new Safety Certificate

Appendix 4 – Equalities Impact Assessment

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

Background Papers:

Public Health Services Safety at Sports Grounds Procedure

See Index overleaf for documents provided by the applicant. I have indicated those which are redacted; in each case this is for reasons of security.

Ashton Gate Stadium Safety Certificate Application Index	
0	Application form - See Appendix 1
1a	Matchday Operational Plan - Football
1b	Stewarding Plan – Football
1c	Matchday Operational Plan – Rugby
1d	Stewarding Plan – Rugby
1e	Medical Plan
1f	Fire Risk Assessment
1g	Attendances
1h	Family Tree – Football
1i	Family Tree – Rugby
1j	Phase 1 Construction Map
1k	P Factor Self Assessment
1l	S Factor Self Assessment
1m	Stadium Plan
2	SAG responses - See Appendix 2
3a	Atyeo Stand Report (includes capacity calculation)
3b	Dolman Egress Plan – For Phase 1 of Construction
4	Spectator Safety Policy
5a	Contingency Plans - REDACTED
5b	Evacuation Contingency Plan (Appendix) - REDACTED
6a	Example of match day risk assessment
6b	Example of match day intelligence - REDACTED
7a	LPF Summary
7b	LPF Meeting
7c	LPF Consultation – Dolman Stand Illustration
7d	Safeguarding Policy
8	Stadium Plan Showing Facilities for disabled supporters
9	Steward training programme in relation to equalities
10	Minutes of SAG meetings 2013-2014
11	Draft General Safety Certificate - See Appendix 3

APPENDIX 1

APPLICATION FORM FROM BRISTOL CITY FOOTBALL CLUB AND SITE PLAN



SCHEDULE

SAFETY OF SPORTS GROUNDS ACT 1975 APPLICATION FOR A SAFETY CERTIFICATE

Regulation 4(1)

When completed, this form should be sent to the Chief Executive of:

- (a) the county council where the sports ground is situated in a non-metropolitan county in England or Wales; or
- (b) the borough council where the sports ground is situated in Greater London; or
- (c) the district council where the sports ground is situated in a metropolitan county in England; or
- (d) the regional/islands council where the sports ground is situated in Scotland.

To be completed in all cases

I hereby apply for a general safety certificate in respect of the sports ground described below to be issued to Ashton Gate Stadium, Bristol.

I make the application as Keith Draisey of Ashton Gate Stadium

Signed ... 

Date 2nd July 2014

Address – Ashton Gate Stadium, Ashton, Bristol. BS3 2EJ

Tel. No- 0117 9630600

If applying on behalf of a sports club, company or some other person, insert status (e.g. secretary).

Under the provisions of section 3(1) of the Safety of Sports Grounds Act 1975, a local authority receiving an application for a safety certificate have to determine whether person to whom the certificate may be issued is likely to be in a position to prevent contravention of the terms and conditions of the certificate. The applicant should therefore furnish below the information required so as to enable the local authority to make such a determination. Under section 3(4) of the Act the local authority may also require the applicant to submit plans and further information.

1

- (a) Name and address of sports ground

Ashton Gate Stadium

Ashton

Bristol
BS3 2EJ

(b) Name of the occupier
Bristol City Football Club
Bristol Rugby Club

Name and address of the owner
Ashton Gate Stadium Ltd
Ashton
Bristol
BS3 2EJ

(c) Names and addresses of any persons other than the proposed holder of the certificate who to his knowledge will or may be concerned in ensuring compliance with the terms and conditions of the safety certificate for which this application is being made.

Daniel Ward. Ashton Gate Stadium, Ashton, Bristol. BS2 2EJ

Complete Part I only for an application for a general safety certificate (to cover activities held over an indefinite period).

Complete Part II only for an application for a special safety certificate (to cover one occasion or a series of occasions).

Part I General Safety Certificates

2

List activities to be covered by general safety certificate
Football Matches
Rugby Union Matches

3

Give the approximate date of the construction of the spectator accommodation on the sports ground and details of any subsequent extension, major alteration or re-construction of the spectator accommodation on the sports ground, together with relevant dates.

The Williams Stand was constructed in the early 1900's

The Dolman Stand was constructed in 1970

The Atyeo Stand was constructed in 1994

South stand demolition and construction to commence June 2014, completion June 2015 (estimated)

Adaptation of Dolman Stand to facilitate South Stand demolition and construction for all or part of the above period.

4

Give particulars of current fire certificates covering any premises on any part of the sports ground:

This is no longer a legal requirement and I enclose within the supporting documents the fire risk

Assessment (1f) and specific documents showing changes in capacities and exit routes to the Dolman and Atyeo Stands (3a and 3b).

5

Give particulars of any current statutory licences granted in respect of the sports ground or parts of it:

There are three licenses held

Licence 1

- (a) name of issuing licensing authorityBristol City Council.
- (b) name of licenseeAshton Gate Limited
- (c) type of licence (liquor, gaming etc.)Licensing Act 2003 premises licence
- (d) date of expiryNo expiry until revoked or surrendered
- (e) description of the part or parts of the sports ground covered by the licence

For football matches, bars, hospitality areas and certain kiosks in the Atyeo and Williams Stands, as well as the Blackthorn bar between Atyeo and old Wedlock stand (if it's still there). For rugby and concert events, all the preceding as well as car parks, main stadium bowl and throughout stadium seating.

Up to 3 large concert events permitted per year under the current premises licence.

Licence 2

- (a) name of issuing licensing authorityBristol City Council
- (b) name of licenseeAshton Gate Limited
- (c) type of licence (liquor, gaming etc.)Gambling Act 2005 Track betting premises Licence
- (d) date of expiryNo expiry until revoked or surrendered
- (e) description of the part or parts of the sports ground covered by the licenceBets may be accepted by holders of gambling commission operating licences throughout the stadium, though in practice this is limited to:

Kiosk in Dolman Exhibition Hall

Kiosk in Williams car park

Betting with mobile vendors in hospitality areas.

Licence 3

There is also a separate premises licence for the old Hirerite building allowing occasional use for catering and alcohol sales at football, rugby and concert events.

Details as per Licence 1.

6

(1) State maximum capacity for which spectator accommodation at the sports ground is intended:

(a) Seated spectators – 14511 (See restrictions below)

Atyeo Stand - 3980

Dolman Stand - 5280

Williams Stand - 5251

(b) Standing spectators NIL

(2) State any restrictions on that capacity:

(a) Seated spectators

Atyeo Stand – Reduced from 3980 to 3734 for football matches to allow segregation

Dolman Stand – Reduced from 5280 to 4664 self-imposed 'P' and 'S' factor reduction of 10% (subject to approval of the Safety Advisory Group). This will only be increased to full capacity of 5280 on approval of the Safety Advisory Group. (See '3b Dolman Stand Phase 1 Egress' document)

Football – 13649

Rugby - 13895

(b) Standing spectators NIL

7

Set out separately for each of the last three years the total number of seated spectators and the total number of standing spectators for each activity other than reserve team matches, practice sessions or community use, held at the sports ground. Each activity (other than those excluded) should be named, together with the number of occasions on which each activity took place during each of those years.

2011/12 season – Total 326160 seated spectators (24 Football matches)

2012/13 season – Total 311349 seated spectators (24 Football matches)

2013/14 season – Total 312989 seated spectators (27 Football matches)

No standing spectators

8

Set out separately for each activity the total number of seated spectators and the total number of standing spectators attending at the occasion during the last three years when that activity took place which attracted the highest number of spectators. Give the date of that event and the name of the activity taking place.

2011/12 season – Highest total number of seated spectators 19003

– Football – Bristol City v Coventry City 09/04/12

2012/13 season – Highest total number of spectators 19148

- Football – Bristol City v Sheffield Wednesday 01/04/13
- 2013/14 season – Highest total number of spectators 17888
- Football – Bristol City v Bristol Rovers 04/09/13

NOTES

Initial Commencement

Specified date

Specified date: 1 January 1988: see reg 1(1).

Amendment

Para 4: in sub-para (a) words "or fire and rescue authority" in square brackets inserted in relation to England by SI 2004/3168, art 13(1), (3) and in relation to Wales by SI 2005/2929, art 14(1), (3).

Date in force (in relation to England): 30 December 2004: see SI 2004/3168, art 1(1).

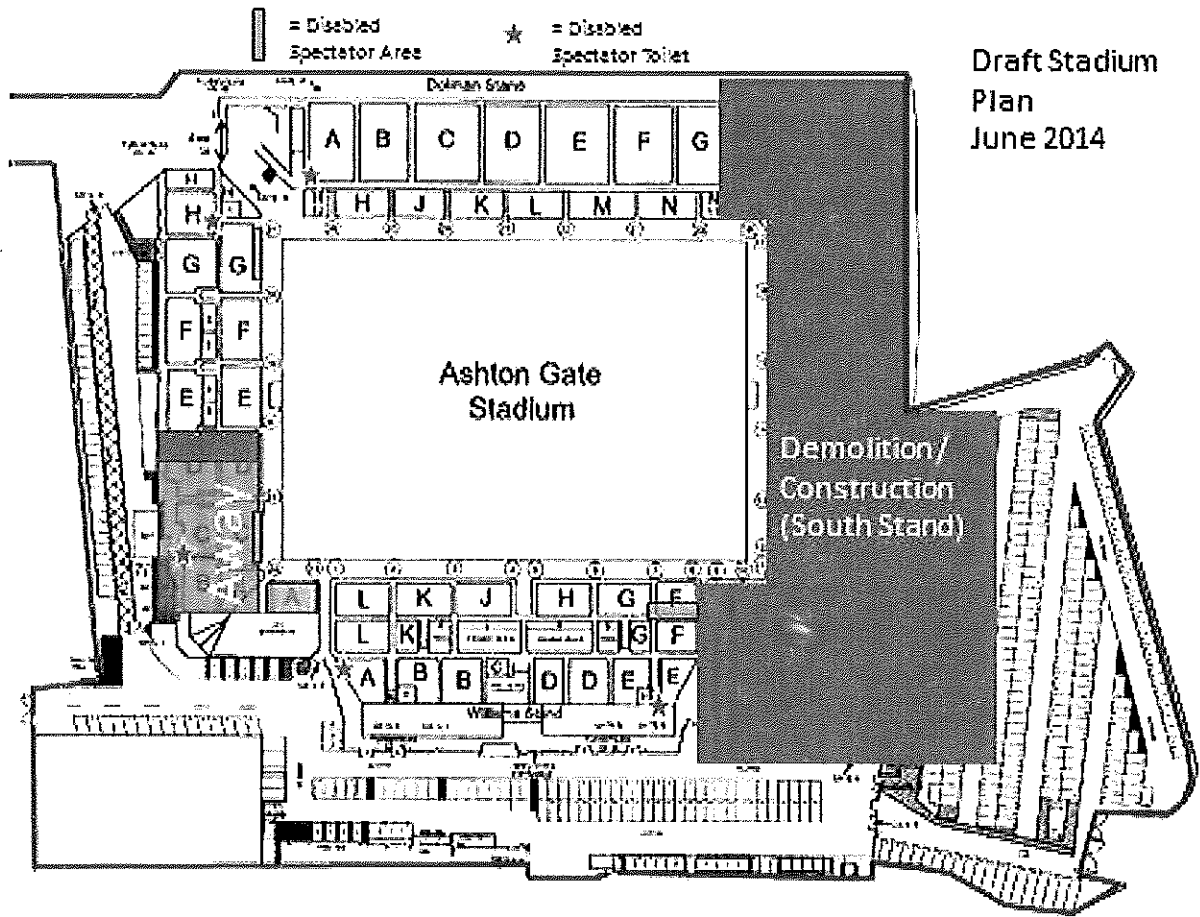
Date in force (in relation to Wales): 25 October 2005: see SI 2005/2929, art 1(1).

Document information

Safety of Sports Grounds Regulations 1987

Date made

16/11/1987



APPENDIX 2

RESPONSES TO CONSULTATION FROM MEMBERS OF SAFETY ADVISORY GROUP

AVON & SOMERSET CONSTABULARY
AVON FIRE AND RESCUE
SOUTH WEST AMBULANCE SERVICE TRUST
BRISTOL CITY COUNCIL BUILDING CONTROL

**Temporary Chief Inspector Rob Millican
Operations Support**

Avon and Somerset Constabulary
PO Box 37

Valley Road, Portishead,
Bristol, BS20 8QJ

Tel: 01275 816843

Mobile: 07825175446

Email: Robert.Millican@avonandsomerset.police.uk

PRIVATE

Heather Clarke
Bristol City Council
4th Floor
Brunel House
St Georges Road
Bristol
BS1 5UY
2014

Date; 30th June

Dear Heather

We have now had the opportunity to review the General Safety Certificate application for Ashton Gate Stadium and the other associated documentation relating to the stadium redevelopment work and operational plans for events at that location. This follows a series of Safety Advisory Group meetings where the Constabulary feel there has been a very good level of consultation with Ashton Gate and also amongst the responsible authorities.

Documentation provided has been compared against the guidance contained within the Guide to Safety at Sports Grounds (the "Green Guide"), and we conclude that it is green guide compliant and we are happy with the application content. I would however like to make a couple of points;

1. The Green Guide states that measures designed to counter terrorism should be integrated wherever possible with existing contingency and emergency plans. I know that discussions have taken place regarding glass to be fitted and hostile vehicle barriers. I would seek clarification at the next Safety Advisory Group meeting on the latest position here.
2. CCTV – confirmation required in relation to where the CCTV room will be situated once work on the Wedlock Stand starts. Further confirmation that the current link from the Stadium CCTV to Police Communications Centre at Portishead HQ will be maintained.

Key to reducing the risks and occurrences of football related crime and disorder will be in the operational plans to ensure safe arrival and egress of spectators to the stadium particularly the away fan base in and around the Atyeo Stand, and having effective segregation in place within the stadium.

The away turnstiles will require a stewarding presence and on higher threat matches a police presence in a similar manner in which we have managed the Wedlock Stand away turnstiles for some years, thereby ensuring that the majority of away fans arrive and leave the area without congregating in certain hotspot areas for example in the Ashton Road vicinity.

It is pleasing that the plans include the ability to staff both sides of the segregation netting which is something that we see as key to be able to respond effectively.

Clearly the debate relating to safe standing is a much wider one and this matter has been the subject of much discussion at Safety Advisory Groups. As we are awaiting a national level steer I will not include comment within this letter on this matter.

In summary the Constabulary has no representations to make against this application and would like to express our thanks to you for facilitating the consultation that has taken place.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R. Millican', with a stylized flourish at the end.

ROBERT MILLICAN
Temporary Chief Inspector
Operations Support



Our reference: NJ/NJ/00012969/416642
Your reference:

02 July 2014

Heather Clarke
Bristol City Council
4th Floor
Brunel House
St Georges Road
Bristol
BS1 5UY

Dear Heather.

Safety at Sports Ground Acts 1975
Bristol City Football Club, Ashton Gate Stadium, Ashton Road, Ashton, Bristol, BS3 2EJ

With reference to the application for the issue of a new General Safety Certificate for the above named premises.
The Fire Authority, after full and detailed consultation, makes no representation against the application.

Yours sincerely

Nigel Jagger
Watch Manager
Technical Fire Safety Officer
Telephone 0117 9262061 Ext 8401

Avon Fire & Rescue Service is provided by Avon Fire Authority
Chief Fire Officer/Chief Executive Kevin Pearson MA MCGI MIFireE
Chair of Avon Fire Authority Councillor Terry Walker

Fire Safety, Avon Fire & Rescue Service Headquarters, Temple Back, Bristol BS1 6EU
Telephone 0117 926 2061 Fax 0117 925 0980



South Western Ambulance Service

NHS Foundation Trust

Trust Headquarters

Abbey Court
Eagle Way
Exeter
Devon
EX2 7HY

Tel: 01392 261500

Fax: 01392 261510

Website: www.swast.nhs.uk

Date: 03/07/14

Ref: Ashton Gate

Dear Heather,

Thank you for including the South Western Ambulance Service Trust in the Ashton Gate consultation for their Safety Certificate.

The previous season at the stadium has not impacted on SWAST and the medical provision at the football games has been appropriate to the numbers of spectators in the ground. SWAST has no objections to the Safety Certificate being issued to Ashton Gate for the forthcoming season

We would like to ensure that the stadium continues to provide the appropriate medical cover at all events taking place within the stadium. The stadium does need to maintain its medical cover during the future refurbishment project, the proximity of the First Aid Room to the Away fans will need to be monitored by the club and the route for ambulance access and egress through the pedestrians will need to be maintained at all times.

Yours Sincerely

C. Langshaw

Clare Langshaw
Resilience Officer
South Western Ambulance Service Foundation Trust

Chairman: Heather Strawbridge
Chief Executive: Ken Wenman



Sign up <https://secure.membra.co.uk/swambapplicationform/> to be a member

EMAIL FROM PAUL ROBSON, BRISTOL CITY COUNCIL BUILDING CONTROL,
Sent WEDS 02/07/14 12:07

General Safety Certificate Ashton Gate Stadium

Dear Heather,

With reference to the above matter. We write to confirm that we consider the arrangements described in the application supporting documents to be safe for the public and generally compliant with the green guide. We consider the conditions in the draft circulated to be adequate.

We will also be considering the building regulation application and cross checking with the green guide, as part of our approval process too.

Paul Robson FCABE
Building Control Team Manager
0117 9223086

**APPENDIX 3
PROPOSED NEW GENERAL SAFETY CERTIFICATE AND SITE PLAN
NB MAJOR CHANGES HIGHLIGHTED**



BRISTOL CITY COUNCIL

SAFETY OF SPORTS GROUNDS ACT 1975

FIRE SAFETY AND SAFETY OF PLACES OF SPORT ACT 1987

GENERAL SAFETY CERTIFICATE

ASHTON GATE STADIUM BRISTOL

SAFETY OF SPORTS GROUNDS ACT 1975 (AS AMENDED)
PRELIMINARY INFORMATION

I It is important to be aware of all the provisions of the Safety of Sports Grounds Act 1975, (The 'Act'), which are relevant to Sports Grounds within its scope. These are explained, without legal force, in the book 'Guide to Safety at Sports Grounds' (latest edition), obtainable from The Stationery Office. The following points are particularly important but reference should be made to the Act itself for authoritative information.

II **Enforcement**

Section 10B of the Act makes it the duty of the local authority to enforce the Act and to arrange the periodical inspection of designated sports grounds.

III **Right of Entry and Inspection**

Section 11 of the Act gives to authorised officers the power to enter and inspect a sports ground and to make any enquiries as are considered necessary for the purposes of the Act. Authorised officers also have power to examine records of attendance at the ground and records relating to the maintenance of safety at the ground.

IV **Alterations and Extensions**

Section 8 of the Act requires notice to be given to the local authority before work is begun on any proposed alteration or extension to the sports ground or any of its installations which are likely to affect the safety of spectators at the ground.

V **Offences and Penalties**

Section 12 of the Act creates a number of offences of which the most noteworthy are:

- (a) the contravention of any term or condition of a safety certificate;
- (b) the admittance of spectators to a sports ground at a time when a safety certificate is not in force or in contravention of a prohibition notice (see below);
- (c) the failure to give notice of an alteration to a sports ground or any of its installations; and
- (d) the obstruction of an authorised officer.

A person found guilty of an offence under (a), (b), (c) and (d) is liable, on summary conviction, to a fine not exceeding £5,000 while as far as (a) and (b) are concerned on conviction on indictment to a fine or imprisonment for a term not exceeding two years or both.

VI **Prohibition Notices**

Section 10 of the Act provides that if the local authority are of the opinion that the admission of spectators to a sports ground or any part of a sports ground involves or will involve a risk to them so serious that, until steps have been taken to reduce it to a reasonable level, admission of spectators to the ground or that part of the ground ought

to be prohibited or restricted, the authority may service a notice (referred to as a "prohibition notice") on the holder of the general safety certificate or the person responsible for the management of the ground, prohibiting or restricting the admission of spectators.

VII **Appeals**

Section 5 (3) of the Act (as amended) provides that an interested party may appeal to a Magistrates' Court against the inclusion of anything in, or the omission of anything from, a safety certificate.

VIII **Transfer of the Certificate**

If the holder of the safety certificate ceases to be the person responsible for the management of the ground, an application must be made to the Council for the transfer of the certificate to some other qualified person.

NOTE No variation of the terms and conditions of the certificate will be permitted other than by formal amendment.

A certificate may be amended by the local authority by notice in writing to the Holder. It may also be amended at the discretion of the local authority following an appropriate application by the Holder.

* This preliminary information does not form part of the Certificate.

This Certificate replaces the General Safety Certificate issued on 22 October 2010 and its amendments, by virtue of Section 4 (1) (b) of the Act.

BRISTOL CITY COUNCIL

SAFETY OF SPORTS GROUNDS ACT 1975

GENERAL SAFETY CERTIFICATE

Address of the Sports Ground for which this Certificate is issued

**Ashton Gate Stadium
Bristol
BS3 2EJ**

Certificate Holder

Ashton Gate Limited

Nominee of Certificate Holder

Mr Keith Draisey

1. Pursuant to the Safety of Sports Grounds Act 1975, The BRISTOL CITY COUNCIL hereby issue to Ashton Gate Limited this General Safety Certificate for the above mentioned Sports Ground which has been designated by Order as a Sports Ground requiring a Safety Certificate.
2. The terms and conditions set out in the attached schedules are hereby imposed on the use of the Sports Ground in accordance with Section 2 of the Act.
3. The terms and conditions hereby imposed are such as the BRISTOL CITY COUNCIL consider necessary or expedient to secure reasonable safety at the Sports Ground when it is used for a Specified Activity.
4. The minimum standard of conformance to any condition or part of this Certificate shall be that specified in the 'Guide to Safety at Sports Grounds' (latest edition).
5. The words used in this Certificate and in Schedule B hereto shall have the meaning assigned to them by Section 17 of the Act and by Schedule A hereof.
6. This certificate will be reviewed by the Council annually
7. Whilst in force, the effect of this Certificate is to permit the admission of spectators to the Sports Ground for the purpose of viewing specified activities as herein defined.

Date of issue:

Signed.....

On behalf of and duly authorised by the Bristol City Council

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SCHEDULE A

DEFINITIONS AND INTERPRETATIONS OF WORDS USED IN THE GENERAL SAFETY CERTIFICATE AND SCHEDULE B THERETO

“The Act”: means the Safety of Sports Grounds Act 1975 as amended.

“Authorised Person or Authorised Officer”: means a person authorised in accordance with Section 11 of the Act by the Bristol City Council, the Chief Constable or the Building Authority.

“The Holder”: means Ashton Gate Limited which is a “qualified person” for the purposes of the Act.

“The Nominee”: means Mr Keith Draisey or such other person as may be agreed in writing by Bristol City Council.

“Competent Person”: means a person approved by the City Council to carry out a specific duty or function.

“The Chief Constable”: means the Chief Constable for the time being of the Avon and Somerset Constabulary or a person acting on his/her behalf as the Senior Police Officer in charge of police operations in respect of a specified activity.

“The Chief Fire Officer”: means the Chief Fire Officer for the time being of the Avon Fire & Rescue Service or a person duly authorised by him/her to act on his/her behalf.

“The Chief Ambulance Officer”: means the Chief Ambulance Officer for the time being of the South West Ambulance Service Trust (SWAST) or a person duly authorised by him/her to act on his/her behalf.

“The Public Health Services Manager” means the Public Health Services Manager for the time being of the Bristol City Council who is the officer responsible to that Authority for the enforcement of the Safety of Sports Grounds Act 1975 or a person duly authorised to act on his/her behalf.

“The Plan”: means the document numbered DW01/14 and attached to this Certificate as Appendix 1 marked “plans referred to in the General Safety Certificate” within the area marked in red and describing the Sports Ground and signed by the person signing the General Safety certificate and/or any other document or documents which may be added to or substituted for such document or documents and signed on behalf of the Bristol City Council.

“Specified Activity”: means the use of the Sports Ground for the playing of Rugby Football or Association Football or for a pop concert or for a firework display or for any other activity that may be approved in writing by the Bristol City Council. For the purposes of this Certificate the Sports Ground shall be deemed to be being used for the purposes of viewing a Specified Activity for the whole period spectators are in the Sports Ground.

“The Guide”: means the document entitled “Guide to Safety at Sports Grounds’ published in 2008 by The Stationery Office or any replacement, addition or amendment to that document.

“The Sports Ground”: means the sports stadium known as the Ashton Gate Stadium as set out and described in the Plan within the area marked in red in the document numbered DW01/14 and attached to this certificate as Appendix 1.

“The Building Regulations”: means the Building Regulations 2000 or any replacement, re-enactment, addition or amendment to those regulations.

“The Building Authority”: means the Bristol City Council.

“The City Council”: referred to in this Certificate is the Bristol City Council. Unless otherwise specifically provided, anything required by the Certificate to be notified to the City Council in writing shall be notified to the Public Health Services Manager of the Bristol City Council.

“Ground Regulations”: means the independent rules laid down by the FA Premier League Limited, The Football League Limited, and Ashton Gate Limited in respect of admittance, conduct and indemnity.

“Normal Lighting”: means such permanently installed electric lighting operating from the normal supply which, in the absence of adequate daylight, is intended for use during the whole time that the sports ground is occupied.

“Emergency Lighting”: means lighting provided for use when the supply to the normal lighting fails.

SCHEDULE B

GENERAL CONDITIONS OF CERTIFICATE

- 1 Every term and condition specified in this Safety Certificate shall apply to every Specified Activity unless the Bristol City Council indicate otherwise in writing.
- 2 The Nominee shall ensure, on behalf of the Holder, that the terms and conditions of this Certificate are complied with at all times the Sports Ground is used for a Specified Activity.
- 3(a) The Holder shall recognise management responsibility for the safety of spectators as set out in the Guide, and appoint a Safety Officer and a Deputy Safety Officer. These persons must be given detailed job descriptions, clearly identifying the functions of his or her post. It is essential that a Safety Officer is not given any additional duties on an event day which might reduce his or her effectiveness in the principal role. Nor should the Safety Officer take on such duties during an event. It should be recognised that safety within the Sports Ground is the responsibility of the Holder and that the periodical inspection does not place this responsibility with any other person.

The Holder shall retain control over the whole and each part of the sports ground and shall take all necessary precautions for the reasonable safety of spectators admitted to the sports ground. The responsibility for the safety of spectators at the sports ground lies at all times with the Holder

- (b) The Bristol City Council must be satisfied that both the Safety Officer and the Deputy Safety Officer are competent. Should the City Council consider that the Safety Officer or the Deputy Safety Officer is not competent, the capacity of the Sports Ground may be reduced.

The holder shall appoint a safety officer who shall be of sufficient competence, status and authority to take responsibility for safety at the sports ground and be able to authorise and supervise safety measures. The safety officer shall have, or be working towards, a level 4 spectator safety qualification.

The safety officer shall be on duty at the sports ground and contactable at all times during a specified activity by staff at the Safety Officers Control Point. Unless there is a nominated safety officer present the capacity of the sports ground shall be zero.

- (c) The Holder shall produce a written statement of safety policy for spectators and employees, outlining the chain of command, and covering the safety objectives and the means of achieving them and shall take steps to ensure that it is known and understood by all staff and voluntary workers who may be involved in ground operations. The Holder shall also ensure that the policy is kept under review and revised as necessary and a copy shall be kept with this General Safety Certificate. The Holder shall forward a copy of the policy to the Council
- (d) The Holder shall maintain Contingency Plans for dealing with emergencies, in consultation with the Chief Constable, the Chief Fire Officer, the Chief Ambulance Officer, the Public Health Services Manager and any other necessary persons, which should cover all matters within the responsibility of the Holder in the event of an emergency. These plans should be reviewed, tested and kept up to date. Copies should

be provided to each party above, one copy will be held with the General Safety Certificate.

- 4 Subject to the terms and conditions hereof and any other statutory requirements, the Sports Ground may be used for the following purposes, being ancillary to a Specified Activity:-
 - (a) the playing of music, singing or dancing;
 - (b) the provision of news or comment;
 - (c) the sale of tickets for forthcoming activities, programmes, news sheets, souvenirs and clothing;
 - (d) the sale and consumption of refreshments;
 - (e) public collections of any nature;
 - (f) fun fairs within the private car park run in accordance with the HSE "Guidance on Safe Practice in Fairgrounds and Amusement Parks". No car parking shall be permitted on the private car park whilst the fun fair is operating. First Aid provision specifically for this area shall be provided if deemed necessary by the Chief Ambulance Officer. Adequate access routes for emergency vehicles and spectators shall be maintained,
 - (g) any other use ancillary to a Specified Activity which has the prior approval in writing of the City Council.
- 5 No specific activity which is especially presented for children or at which the number of children is likely to exceed 400 shall take place unless a suitable risk assessment has been carried out and adequate control measures have been put into place. At least 14 days written notice shall be given to the council of any intention to provide such a specified activity.
- 6 Where the prior written approval of the City Council, the Chief Constable or the Building Authority is required under any provision of the Certificate it shall, unless the provision of this Certificate expressly provides to the contrary and provided reasonable notice of the request has been provided by the Holder in writing, be given at least twenty one days in advance of the proposed event in respect of which such written approval is required.
- 7 Subject to the provisions of this Schedule there shall be no changes, additions, or alterations to the Sports Ground which could affect the safety of spectators, unless the City Council has been notified and consulted in advance, and where required the consent of Building Authority has been obtained.
- 8(a) The Holder shall give as much notice as is reasonably practicable of any Specified Activity to the Chief Constable, the Chief Fire Officer, the Chief Ambulance Officer and the Public Health Services Manager, provided that, if it is proposed to stage a Specified Activity with less than fourteen days notice being given, the Holder shall contact the Chief Constable prior to arranging such Specific Activity.
- (b) Where police officers are employed under Section 25 of the Police Act 1996 the Chief Constable will have sole discretion as to the appropriate number of officers to be deployed.

SPECIAL SERVICES - AGREEMENT BETWEEN AVON AND SOMERSET POLICE AND ASHTON GATE LIMITED

- 9 If there is to be a police presence in or at the sports ground, management should discuss with the police the division of responsibilities and functions between the two parties, for example, who will assume responsibility in particular circumstances. The outcome of these discussions should be recorded in a Special Police Services Football Matches agreement between Avon and Somerset Police and Ashton Gate Limited.

MAINTENANCE

- 10 The Holder shall maintain all buildings and structures in such condition that they fulfil their function safely. Any repairs required, cleaning or clearing of snow and ice, which impairs that condition, shall be carried out prior to the admission of spectators.

RECORDS

- 11 The Holder shall, so far as is practicable, make and keep the following records which shall be in writing and available at all reasonable times to Authorised Persons:-
- (i) a record of the total number of spectators admitted to the Sports Ground and the number admitted in each separate area mentioned in Part 1 of this Schedule during each Specified Activity.
 - (ii) a record certified by the Holder that the safety requirements of this Certificate have been checked and where applicable found to be in good safe and/or working order at the intervals or times specified.
 - (iii) a record of any accident or incident occurring whilst the Sports Ground is in use for a Specified Activity which results in any injury to any spectator, such record to include the name, address, age and sex of any spectator so injured, the nature of the injury and how the same was caused and any treatment given (while preserving medical confidentiality).
 - (iv) records as required by Part 3 to this Schedule (systems, installations, structure tests etc)
 - (v) records as required by Paragraph 11 below (numbers of first aiders at each fixture)
 - (vi) records as required by Paragraph 12 below (record of crowd doctor)
 - (vii) records as required by Paragraph 14 (vii) below (checks on means of ingress and egress)
 - (viii) records as required by Paragraph 18 below (tests of communication and warning systems)
 - (ix) records by required by Paragraph 20 (b) below (auxiliary power)
 - (x) records as required by Paragraph 26(b) (turnstile and computer monitoring)
 - (xi) records as required by Paragraph 29 (f) below (steward training, instruction and

exercises)

- (xii) records as required by Paragraph 30 below (register of steward attendance)
- (xiii) records as required by Paragraphs 33 & 34 below (Part 3: Inspection Tests and Records of Inspection and Tests)
- (xiv) records as required by Paragraph 44 (iii) below (certification of temporary structures)
- (xv) a record of any non-routine opening of any exit door or gate.
- (xvi) a record of all fire alarms, whether or not sounded by the automatic fire detection system.

These records shall be kept at the Sports Ground for a period of not less than 6 years.

MEDICAL AND FIRST AID PROVISION

- 12 (a) The Holder must commission a medical risk assessment from a competent person or organisation who should consult SWAST, medical and first aider providers and crowd doctor as appropriate. From the results of the medical risk assessment, the Holder must produce a written medical plan defining the levels of medical and first aid provision for spectators.

(b) The Holder shall, so far as is practicable, ensure the attendance in accordance with the following requirement of this paragraph at each Specified Activity of an adequate number of persons over the age of 18 appropriately qualified in first aid. At each event there should be a minimum of 2 trained first-aiders and at least one trained first-aider per 1,000 spectators whose duties shall be solely related to first-aid treatment. A record shall also be kept in a suitable log book of number of first-aiders in attendance at each fixture.

(c) The Holder shall also provide and maintain a suitably equipped First Aid Room. The level of first-aid equipment to be provided is to be as agreed with the Chief Ambulance Officer and notified in writing to the City Council.

(d) Suitable sign posting should be provided throughout the Sports Ground indicating the location of the First Aid Room. The signage should comply with the Health and Safety (Safety Signs and Signals) Regulations 1996.

- 13 At an event where the number of spectators is expected to exceed 2,000, a crowd doctor, trained and experienced in immediate care, should be present. This doctor's first duty must be to the crowd. The whereabouts of the crowd doctor in the ground should be known to all first aid and ambulance staff and to those stationed in the control point, who should be able to make immediate contact with him or her. The crowd doctor should be at the sports ground prior to spectators being admitted and remain in position until all spectators have left the ground. If a crowd of less than 2,000 is anticipated, arrangements should be in place to summon immediately a suitably trained and experienced crowd doctor to deal with medical emergencies. This arrangement should be known to those stationed in the control point. Details of the crowd doctor in

attendance should be recorded.

- 14 The Holder shall ensure the attendance at each Specified Activity of at least one accident and emergency ambulance (with a paramedic crew) plus one ambulance officer from the Ambulance Authority or such other organisation as may be approved in writing by the Chief Ambulance Officer when attendance in excess of 5,000 spectators is anticipated. Any additional ambulance cover shall be provided if deemed necessary by the Chief Ambulance Officer or by the approved organisation.

Anticipated Attendance	Ambulance Provision
5,000 to 25,000	1 accident and emergency ambulance (with a paramedic crew), plus 1 ambulance officer

INGRESS AND EGRESS

- 15 Sufficient turnstiles or entry points, as shown on the plan attached as Appendix 1 and as specified in the fire risk assessment, shall be provided and operated to allow the entry of all the spectators to each self-contained area within one hour at a notional rate of 660 persons per turnstile, (or other entry point) per hour, or such lower rate as may be determined by the Council. Each bank of turnstiles shall be individually and conspicuously identified by colour and number or letter visible to spectators approaching the sports ground. Each turnstile shall be individually identified by numbers visible from outside and inside the sports ground. The colour, number or letter on each bank of turnstiles or turnstile shall correspond with the information given on the tickets issued for use at that bank of turnstiles or turnstile
- 16 The Holder shall ensure that:-
- (i) During a Specified Activity all doors and gates which form an exit route between any spectator accommodation and the public highway or other open space outside the Sports Ground shall be so secured as to open immediately and easily from the inside.
 - (ii) No door or gate forming part of an exit route should be locked or fastened in such a way that it cannot easily and immediately be opened by those using that route in an emergency.
 - (iii) All such doors or gates shall be opened by the Steward responsible, at any time on evacuation of the Sports Ground or a part thereof, on his/her being instructed to do so by the Holder or a person responsible to the Holder.
 - (iv) At least one exit route from each separate section shall be clearly indicated and the door or gate continuously staffed by a Steward at all times during a Specified Activity, so as to be available for spectators wishing to leave the Sports Ground at any time.
 - (v) Any gates or exits identified as strategic points shall be staffed by Stewards at all times during a Specified Activity.
 - (vi) The points of ingress to and egress from each section shall be clearly indicated

to enable spectators to leave the Sports Ground at any time.

- (vii) Prior to and during each Specified Activity all means of ingress and egress shall be kept free of all obstructions and be maintained and checked for ease of operation. A record of such checks shall be kept.
 - (viii) All stairs and steps comprising parts of a means of ingress and/or egress shall be maintained with non slip and even surfaces and stair coverings shall be secured and maintained so that they will not be a source of danger to persons using them.
 - (ix) Nosing of all stairways and stepped radial gangways shall be made conspicuous by painting or by other suitable means and be maintained in that condition.
 - (x) There shall be no standing in any stairways or gangways.
 - (xi) The means of ingress and egress shall be maintained in good condition and unobstructed to each part of the sports ground as shown on plan DW01/14 attached as Appendix 1, and gates and gangways shall be of width specified in the Green Guide and the current fire risk assessment. The location of all exit gates shall be as shown on plan DW01/14.
 - (xii) Each gangway, exit route, stairway, ramp, stepping and means of access for emergency vehicles shall be kept free of stored goods, litter, ice and snow whilst the sports ground is in use for any specified activity. The treads of steps and stairways shall be maintained with non-slip and even surfaces, and shall be adequately drained
- 17(a) All gates onto the pitch which are designated perimeter emergency exit gates should be painted yellow and be marked emergency exit on pitch side and non pitch side. Where emergency exits to the pitch do not have a gate, the posts on either side of the exit shall be painted yellow and marked emergency exit alongside the exit. Any such gate which is kept closed during the period whilst spectators are present shall be kept unlocked and a Steward shall be given responsibility for monitoring, opening and supervising the gate where the need for emergency evacuation onto the pitch is required.
- (b) Advertising boards shall not impede exit onto the pitch in an emergency.

COMMUNICATION AND LIGHTING

- 18 The Sports Ground shall be provided with a suitable public address system (including a pre-announcement signal), other communications systems and an emergency communications system.
- 19 The public address system shall be maintained in working order at all times. Such a system shall be clearly audible in all parts of the Sports Ground and immediately outside the turnstile areas.
- 20 The Holder shall ensure that the communication and warning systems, including the public address system, are maintained in efficient working order, and maintained in accordance with Part 3 to this Schedule. A record of checks shall be kept.

- 21 During a Specified Activity a system of normal and emergency communication shall be maintained as detailed in Part 6 of this Schedule.
- 22(a) During a Specified Activity the Holder shall ensure that in the absence of adequate daylight all normal lighting is switched on.
- (b) The Holder shall ensure that auxiliary power be provided in the event of a power failure, fire or other emergency. This system shall be maintained in accordance with Part 5 to this Schedule. Records should be kept in accordance with Part 3 to this Schedule.
- (c) The Holder shall ensure that such normal lighting is maintained in good working order and that electrical fittings, wiring, switches, and all other electrical apparatus or appliances shall be maintained safe and free of any hazard and in accordance with the Regulations for Electrical Installations published by the Institution of Electrical Engineers current at the time of installation.
- (d) All cables and conductors of wiring systems shall be sited so that they are, as far as possible, inaccessible to the public and shall be enclosed throughout in a protective material which is of a sufficient standard to resist mechanical damage.
- (e) Should there be any interruption to power supplies during a specified activity appreciation must be made of and allowance for the recharging of the battery back-up supply to self-contained emergency lighting units.
- 23 The Holder shall ensure that a competent electrician shall be present on duty at every Specified Activity. This electrician should have access to a diagram of the main electrical circuits of the Sports Ground.
- 24 The Holder shall ensure that a suitable person shall remain at the public address control point prior to and after the end of a Specified Activity and ensure the continued operation of the public address system until released from the duty on the instruction of the Safety Officer.
- 25 The Holder shall supply, install and maintain suitable closed circuit television monitoring equipment and associated emergency power supply to enable crowd densities and movement outside the Sports Ground, within concourse areas and spectator viewing areas to be monitored by the control point during the Specified Activity.
- 26 The normal lighting and emergency lighting shall separately provide a level of illumination which is sufficient to allow the CCTV system to operate satisfactorily.
- 27 The Sports Ground shall be provided with suitable exit indication and emergency lighting, and as further detailed in Part 4 of this Schedule.
- 28 The CCTV system shall be designed and installed by competent persons to the satisfaction of the Chief Constable, and shall be operated by adequately trained staff. It must be periodically inspected and maintained as recommended by the manufacturer, and must be checked to ensure that the whole system is working before each match.

SPECTATOR DISTRIBUTION AND AREA ALLOCATION

- 29(a) The number of spectators permitted to occupy the several parts of the Sports Ground shall not exceed the number specified in Part 1 of this Schedule. Applications for

proposed changes to Part 1 shall be notified in writing to the City Council.

- (b) Turnstile and computer monitoring equipment should be serviced and checked before the start of each season and halfway through each season and as necessary. Records should be kept in accordance with Part 3 to this Schedule.
 - (c) In the case of a Specified Activity being Association Football, the Holder shall consult the Chief Constable and the Public Health Services Manager as to the proposed arrangements for segregating 'home' and 'away' supporters.
- 30 In order to facilitate evacuation in an emergency, the Holder shall identify any group of spectators with special needs and shall seek to ensure the provision of helpers to facilitate this group.
- 31 Wheelchair disabled persons shall be accommodated by the Holder in the wheelchair disabled spectators areas. The Holder shall ensure that there shall be provision for one helper to each wheelchair bound spectator.

STEWARDS

- 32(a) Before every Specified Activity all stewards shall be briefed about their general responsibilities and their duties in the event of any emergency. Each steward will be issued with a Stewards/matchday employees handbook. This handbook will contain details relevant to his/her duties and must be carried at all times whilst on duty. The Holder shall ensure in the event of an emergency during a Specified Activity that so far as is practicable these instructions and procedures are complied with.
- (b) The number and deployment of stewards in attendance shall be as set out in Part 2 of this Schedule.
 - (c) All stewards shall be trained and assessed to a level 2 stewarding qualification within the National Qualifications Framework, or undergoing such training. All stewards should complete their training, assessment and qualification to a level 2 standard within 12 months of receiving their initial training.
 - (d) All Stewards and persons employed at the Sports Ground shall receive practical instruction and training appropriate to their responsibilities in the event of an emergency, and exercises for Stewards and persons employed at the Sports Ground shall be carried out at least twice per calendar year to ensure the smooth operation of the procedure for dealing with an emergency.
 - (e) All visiting Stewards must be fully briefed as to the construction and configuration of the ground, the safety arrangements and their specific duties.
 - (f) A written record of the training and instruction given and exercises held shall be kept and shall include the following matters:-
 - (i) date and time of the instruction or exercise;
 - (ii) duration of the instruction or exercise;
 - (iii) name of the person giving the instruction or conducting the exercise;

- (iv) names of the persons receiving the instructions or taking part in the exercises;
- (v) nature of instruction or exercise;
- (vi) after initial instruction all Stewards at the Sports Ground shall receive further instruction given by a Competent Person

ALLOCATION OF STEWARDS

- 33 The Holder shall ensure that the provisions of Part 2 of this Schedule relating to Stewards are complied with. In addition, a register of Stewards attending each activity shall be kept by the Holder which shall indicate the duty which they were each allocated.
- 34 No steward shall be deployed at the ground until they have undertaken all aspects of relevant familiarisation and induction training.
- 35 No steward shall work unaccompanied until they have satisfied the following criteria:
 - (a) They have received training to provide the underpinning knowledge for the following units in the NOS for Spectator Safety:
 - C29 – Prepare for spectator events
 - C35 – Deal with accidents and emergencies
 - C210 – Control the entry, exit and movement of people at spectator events and
 - (b) Attended four events as a steward.
 - (c) All stewards should complete their training, assessment and qualification within 12 months thereafter.
 - (d) Supervisors should receive additional training that develops their skills and competencies especially when responding to unplanned incidents. It is recommended that supervisors hold a level 3 spectator safety qualification on the relevant qualification framework.

INSPECTION AND TESTS

- 36 The Holder shall arrange for (i) the safety inspections to be made and (ii) a record of those inspections and the relevant certificates to be kept and produced as required by Part 3 of this Schedule.
- 37 The Holder shall, and in compliance with the Building Regulations, carry out such works of repair and maintenance to existing structures at the Sports Ground as may be required. Where such works of repair and maintenance is not carried out the City Council may reduce the capacity of the Sports Ground to a level where reasonable safety can be achieved.

TICKETS

- 38 Information on admission tickets should be unambiguous, simple and clear and should correlate absolutely with the information provided in respect of each match both inside and outside the ground. Retained ticket stubs should contain information necessary to guide spectators once inside the ground.

- 39(a) Any Specified Activity where a capacity or near capacity attendance is expected, admission should be by ticket only.
- (b) If the Holder decides not to sell tickets or allow cash entry on the day of a Specified Activity, every effort should be made to publicise this fact in the local press and media.
- 40 In the event that consideration is given to not selling tickets or allowing cash entry on the day of the Specified Activity, the Holder shall consult with the Chief Constable and Public Health Services Manager who shall be notified of any subsequent decision in writing.

NOTICES

- 41 The Holder shall display copies of Ground Regulations in prominent positions within and around the Sports Ground.
- 42 Provision shall be made for clear identification of all turnstiles for home and away supporters. The notices specified in other parts of this Schedule shall be maintained in a legible and un-obstructed condition, be in the positions required and be of a size and clarity to be clearly visible from all parts of the relevant sections of the Sports Ground. The Holder shall ensure that notices which are misleading are removed from display.
- 43 The Holder shall display 'No Smoking' signs at suitable locations around the Ground.
- 44 The Holder shall display signs to indicate to spectators the location of the first-aid points.

PRESS AND TV

- 45 Members of the Press and TV Services and any persons authorised by the Club to have access to public and playing areas of the Sports Ground shall be readily identifiable by means of suitable clothing and/or other devices.
- 46 (a) Television cameras and equipment and film recording units shall not cause hazard or obstruction to spectators or exit routes. The Holder shall ensure that all persons associated with such equipment undertake to comply with any instructions given to them, in the interest of safety or good order, by a Steward.
- 46 (b) Any permanently installed TV gantries shall be designed, built by competent persons and the safe working load shall be determined by a structural engineer which shall be displayed within the gantry. Any such structure must be inspected at intervals recommended by the structural engineer.

TEMPORARY STRUCTURES

- 47 The Holder shall ensure that:-
- (i) All temporary structures shall be designed and constructed in accordance with current British Standards and Codes of Practice along with The Institution of Structural Engineers guidance "Temporary demountable structures" (latest edition). Such structures shall not present a danger to spectators, obstruct any exit route and so far as practicable not lend themselves to misuse by spectators. The full details and siting of the structure shall be submitted to the City Council and Building Authority at least 28 days prior to erection, unless a shorter time be agreed. An authorised Competent Person shall be responsible for the safe

erection, safe use and removal after use of such temporary installation.

- (ii) Any temporary electrical installation shall be in full compliance with the current edition of the Regulations for Electrical Installations published by the Institution of Electrical Engineers. The full details must be submitted by an authorised Competent Person to the City Council at least 28 days prior to erection unless a shorter time be agreed. An authorised Competent Person shall also be responsible for the safe erection, safe use and disconnection and removal after use of such temporary installation.
- (iii) A signed verification of compliance with (i) and (ii) above by a Competent Person or persons shall be obtained by the Holder prior to the use of any temporary structure or temporary electrical installation and a copy of such verification forwarded to the City Council prior to the said use.

FIRE SAFETY

- 48 As required under the provision of the Regulatory Reform (Fire Safety) Order 2005 the Holder shall, on the basis of a risk assessment, identify and apply precautions to prevent the outbreak and spread of fire; measures to ensure the safety of relevant persons including spectators should fire break out; provision and maintenance of fire safety equipment and the training of staff to deal with an outbreak of fire. These shall be set out in a fire safety plan, a copy of which is appendix 1 to this Certificate. The holder shall comply with the fire safety plan at all specified activities.
- 49 No rubbish or combustible material shall be allowed to accumulate in any part of the Sports Ground with particular attention to areas beneath stands.
- 50 Oil and gas systems shall be provided with an audible leak warning.
- 51 No marquees, tents, food stalls or other temporary structures shall be installed unless the Council's written consent has been obtained for their use and location.

OTHER MATTERS

- 52 The Holder shall provide a minimum of two loud hailers which shall be available in the Control Point for emergency use.
- 53 The containers in which liquid or other refreshments are sold or distributed to viewing spectators shall be made from soft plastic or other soft materials.
- 54 There shall within the boundary of the Sports Ground be provided and maintained such ingress and egress routes for emergency service vehicles as agreed in writing with the Chief Fire Officer and Chief Ambulance Officer.
- 55 The Holder shall forthwith inform the Public Health Services Manager of all current statutory licences granted in respect of the Sports Ground or parts of it, including the name of the licensing authority, the name of the licensee, the type of licence, the date of expiry, and the description of the part or parts of the Sports Ground covered by the licence, and shall inform the Public Health Services Manager of any alterations, amendments or cancellations of any such licence and future licensing applications and of the result of such application.

- 56 The Holder shall provide bolt cutters which shall be stored at the Sports Ground which shall be accessible at all times during a Specified Activity, the location of which shall be known to all Stewards. The Stewards shall be instructed in the use of these cutters.
- 57 All barriers shall be constructed in accordance with the Guide.
- 58 Where spikes or barbed wire are attached to the boundary of the Sports Ground or used for external security purposes, they shall be installed at a height of at least 2.4 metres from the ground or base level. In addition no spikes shall be allowed on segregation, lateral or pitch perimeter fences inside the ground unless agreed in writing with the City Council.
- 59 Any heating installation (including all boilers, calorifiers, cooking equipment and safety devices) shall be maintained by the Holder in a safe and satisfactory condition; shall be housed in a fire resistant enclosure; shall be fitted with automatic energy cut of device(s); shall have an adequate air supply and shall not prejudice the means of escape of spectators. Any gas installations (whether mains or liquefied petroleum gas) shall be provided and maintained in accordance with the Gas safety (Installation and Use) Regulations 1998 and the Pipework Safety Regulations 1996
- 60 All glass in doors, windows, partitions etc. in each part of the sports ground accessible to spectators shall be maintained in a sound condition and any replacement glass shall conform with Part N (Glazing - materials and protection) of the Building Regulations.
- 61 Cylinders for the storage of CO₂ may be used for the supply of beer pumps provided that only one cylinder in use, chained in an upright position, plus one spare for each bar, may be kept in such bar or bar store. Any other CO₂ cylinder shall be kept in a store approved by the Council
- 62 Any passenger lift installation shall be maintained and inspected at least once every the effect that the whole installation is in safe and efficient working order, shall be submitted to the Council at least once every 12 months

PART 1 ACCOMMODATION (see plan DW01/14 at Appendix 1)

(Paragraphs 11 and 29)

The number of spectators who may be admitted to occupy various parts of the Sports Ground shall not exceed the numbers specified in the Schedule.

Applications for proposed changes to the Schedule shall be notified in writing to Bristol City Council.

<u>AREA</u>	<u>ACCOMMODATION</u>
Atyeo Stand	3980 for rugby matches
Dolman Stand	3734 for football matches (to allow segregation)
Williams Stand	4664 (but see Note 1 below)
Wedlock Stand	5251
	NIL
Total	13649 for football matches
	13895 for rugby matches

Notes

1. Although the actual capacity of the Dolman stand is 5280 the Holder has reduced this by a self-imposed P and S factor reduction of 10% to 4664 and this will only be increased following written notification to Bristol City Council and subject to the approval of the Safety Advisory Group.

2. The capacity of individual areas and the total capacity for events other than Association Football and Rugby Football shall be determined and agreed by the Holder and the Public Health Services Manager.

3. All figures include wheelchair disabled and attendants

PART 2 SAFETY STEWARDS

(Paragraphs 16, 17, 32-35)

- 1 The Holder shall deploy Safety Stewards in sufficient numbers to ensure the safety of the spectators within the Sports Ground on each occasion when a Specified Activity takes place. The numbers deployed may vary according to the nature of the event and the anticipated attendance. However, the Holder should ensure and be able to demonstrate that sufficient staff are available to cover the following requirements:-
 - a) Supervisory staff; for example, the Deputy Safety Officer, Chief Steward(s) and Supervisors;
 - b) static posts; for example, crowd monitoring points, exits, fire points, pitch perimeter gates or openings, and other strategic points or areas. All static posts and other strategic points should be clearly identified on the plan attached to this Safety Certificate (DW01/14) and in the Stewarding Plan;
 - c) stewards at a ratio of one per 250 of the anticipated attendance;
 - d) specialist stewards; for example, for areas used by children or spectators with disabilities;
 - e) additional Stewards; needed for deployment in particular circumstances or for particular events.
- 2 Safety stewards and supervisory staff:
 - a) All stewards should be fit and active with the maturity, character and temperament to carry out the duties required of them, and be able to understand and communicate verbal and written instructions in English.

- b) All stewards shall be properly trained and instructed;
- c) Each steward shall be readily recognisable with the same high visibility and distinctly coloured and numbered jacket or tabard worn outside his/her clothing. The chief steward and each senior steward shall be readily recognisable by the wearing of a high visibility jacket or tabard which is distinctive from that worn by the stewards.
- d) All stewards shall be trained, or be undergoing training to the National Occupational Standards acceptable to the Public Health Services Manager.
- e) No steward shall leave his place of duty during a specified activity without the permission of the appropriate Senior Steward, who shall provide a replacement Steward before the position is vacated

3 Stewards shall be responsible for:-

- (i) controlling or directing spectators who are entering or leaving the Sports Ground, to help achieve an even flow of people to, within and from the viewing area;
- (ii) recognising crowd densities, signs of crowd distress and crowd dynamics so as to help ensure safe dispersal of spectators on the terraces and prevent overcrowding;
- (iii) patrolling the ground to deal with any emergencies, viz raising alarms, and taking the necessary immediate action;
- (iv) staffing entrances, exits to and from the viewing accommodation and other strategic points, especially exit doors and exit gates from the Sports Ground which are not continuously open whilst the ground is in use;
- (v) searching spectators under ground regulations; undertaking specific duties in an emergency or otherwise as directed by the Safety Officer, or senior police officer present when appropriate.

PART 3 INSPECTION, TESTS AND RECORDS OF INSPECTIONS AND TESTS
(Paragraphs 11, 20, 36 and 37)

1 GENERAL

- (i) In this part of the Schedule the following words shall have the following meanings:-

Competent Person:- means, in relation to any test or inspection required, a person approved by the City Council to carry out and record the result of any such test or inspection required by this Part of the Schedule.

The Record Book:- means a book in which the results of tests and inspections are recorded.

- (ii) All Entries in the Record Book shall show the name of the Competent Person who carried out the test or examination, the subject of the entry and show the date of such test or examination.
- (iii) The Record Book shall be kept available for examination at any time within normal working hours by an authorised Person.

2 EMERGENCY AND CONTROL SYSTEMS

A Competent Person shall test the following equipment in the manner required by the

City Council as often as specified hereafter and shall record the results of such test in the Record Book.

(i) **Public Address Systems**

The systems are to be tested before each Specified Activity.

Standby battery equipment for public address systems must be tested in accordance with the requirements for emergency lighting batteries specified in paragraph (iii) under routine maintenance heading and the result of such test recorded in the Record Book.

(ii) **The Emergency Communication System**

The system as defined in Part 6 is to be tested before each Specified Activity on the day of such Specified Activity.

(iii) **Emergency Lighting System**

Before each Specified Activity on the day of such Specified Activity it is the responsibility of the Holder to ensure that the emergency lighting is in good working order.

(iv) **Auxiliary Power Equipment**

The system should be inspected and tested 24 hours before each event and the result of each test recorded in the Record Book.

(v) **Turnstile and computer monitoring**

Turnstile and computer monitoring equipment should be serviced and checked before the start of each season, halfway through the season and as necessary. Details should be recorded in the Record Book.

(vi) **CCTV System**

Before each Specified Activity on the day of such Specified Activity it is the responsibility of the Holder to ensure that the whole CCTV system is in good working order.

(vii) **Preventative and Routine Maintenance**

Routine inspection and testing should be carried out as prescribed in British Standard 5266 - Part 1 : 2005.

The Holder shall supply annually by 1 March a certificate of periodic inspection and test as prescribed in Appendix 'C' of BS 5266 - Part 1 : 2005.

(viii) **Fire Alarm System**

Routine inspection and testing should be carried out as prescribed in British Standard 5839 - Part 1 : 2002.

The Holder shall supply annually by 1 March a certificate of periodic inspection and test in the format prescribed in Appendix 'C' of BS 5839 - Part 1 2002.

(ix) **Portable Fire Extinguishers**

Portable fire extinguishers shall be examined at least once annually and tested by a Competent Person in accordance with British Standard 5306 - Part 3 : 2009.

(x) **Hose Reels**

Full checks on all hose reels to be carried out annually in accordance with BS 5306 - Part 1 : 2006.

3. **ELECTRICAL INSTALLATION**

The Holder shall supply annually by 1 March a certificate of test of the whole of the electrical installation following inspection and tests by a Competent Person in accordance with the Regulations for Electrical Installations issued by the Institution for Electrical Engineers. .

4. **GAS INSTALLATION**

The Holder shall ensure that any gas installations are provided and maintained in accordance with the Pipelines Safety Regulations 1996 and The Gas Safety (Installation and Use) Regulations 1998.

The Holder shall supply annually by 1 March a certificate of soundness and an installation and inspection report undertaken by a Competent Person.

5 **STRUCTURES**

(i) **Structural Certificate**

The Holder should arrange a detailed annual inspection of all structures, components and installations.

The inspection should:

- (a) ensure that all standing surfaces, seats, stairs, ramps, doors, gates, boundary walls, fences and claddings are fit for their intended purpose;
- (b) ensure that load-bearing elements are capable of withstanding the loads to which they are likely to be subjected and that they perform properly to their required functions;
- (c) ensure that all mechanical and electrical installations are in good order, and, if required, serviced.

(ii) **Structural Maintenance Certificate**

The Holder shall supply annually, by 1 March, a Certificate (hereinafter called Structural Maintenance Certificate) signed by a Competent Person stating that a complete inspection of the Sports Ground has been carried out.

(iii) **Annual Inspection Report**

Every Structural Maintenance Certificate shall be accompanied by a report duly completed and signed by a Competent Person and showing a programme of remedial works necessary to remedy any defect revealed in such report.

(iv) **Inspection after Specified Activities**

A Competent Person shall inspect the Sports Ground after each Specified

Activity for signs of damage which may create a danger to the public and the results of such inspection shall be entered in the Record Book.

6 **BARRIERS, RISK ASSESSMENT AND RECORDS**

- (i) All barriers (including crush barriers) should be subject to an annual risk assessment. Every barrier identified by the risk assessment as a potential risk should be tested immediately.

The risk assessment (which, in practice, will be carried out in a similar fashion to an annual inspection) should be conducted and recorded by a chartered engineer, architect or surveyor of the appropriate skill and experience. The Holder shall supply annually by 1st March a copy of this risk assessment and any records of barrier testing carried out under paragraph 6(ii). It should take into account all relevant recommendations in the Guide, combined with a detailed appraisal of each of the following specific considerations :-

- (a) any available recorded information concerning the barrier's design compliance;
- (b) the adequacy of the barrier's construction;
- (c) the age of the barrier;
- (d) any visual evidence of weakening or general deterioration of the barrier, including signs of corrosion, cracks, holes, misalignment, undue distortion, missing bolts or fittings;
- (e) the barrier's exposure to moisture;
- (f) the barrier's location within the sports ground.

Those barriers which need to be tested immediately might include those whose theoretical strength is indeterminable, those which have suffered visible decay, and those where there is potential for undetected deterioration.

Responsibility for appointing a Competent Person to undertake and record the results of a risk assessment of barriers lies with the management of the sports ground.

(ii) **Barrier Tests - records**

Detailed written records should be made and kept of all observations, loadings and deflection/recovery readings in respect of each barrier tested. The documentation should include a standard record sheet including the following information :-

- (a) the identity of each barrier tested
- (b) its location, including a cross-reference to the ground plan
- (c) the date of inspection
- (d) all relevant results and comments arising from the test

- (e) a clear statement as to whether the barrier has passed or failed.

PART 4 EXIT INDICATION AND EMERGENCY LIGHTING

(Paragraph 27)

- (i) The emergency lighting should be a category M/3 system in accordance with the standards of BS5266 – Part 1 : 2005. Luminaires, lamps and batteries are to be maintained in good working order at all times to ensure that lighting is provided for use when the supply to the normal lighting fails.
- (ii) The Holder shall cause to have carried out tests and to have recorded those tests as set out in Part 3 of this Schedule.
- (iii) Every escape route should be distinctively and conspicuously marked by emergency exit sign(s) of adequate size complying with the Health and Safety (Safety Signs and Signals) Regulations 1996. Where direct sight of an exit is not possible and there could be doubt as to the location of the exit, additional directional signs should be used.

PART 5 AUXILIARY POWER

(Paragraph 22)

It is essential that power is maintained to provide the continuous operation of all control point functions and selected communications systems in the event of a power failure, fire or other emergency.

Auxiliary power should therefore be provided, sufficient at the very least to enable emergency lighting, the public address system, CCTV and all other safety-related installations to function for a minimum of three hours after the failure of the normal supply.

It is essential to test the necessary communications systems to ensure that they do continue to function normally when auxiliary power takes over.

The Holder should also prepare contingency plans to cover the possibility of a power failure. These should include the provision of loud hailers.

The Guide recommends that if the auxiliary power is capable of supplying the entire load for the ground for a minimum of three hours, it may be possible to continue the event, provided it is scheduled to finish and the ground be cleared of spectators within this period and no other emergency exists. In such cases the auxiliary power supply must be itself be provided with additional back-up power.

An auxiliary power system designed to supply emergency and safety systems should be independent of any other wiring systems.

Auxiliary power equipment should be located in a secure room or building to which the public does not have access. The room or building should be of a construction having a fire resistance or not less than one hour.

Auxiliary power equipment should be installed, maintained and tested in accordance with the manufacturer's written instructions and current British Standard(s). As stated in Part 3, it should be inspected and tested 24 hours before each event, and should also be capable of operating on the failure of a single phase.

PART 6 EMERGENCY COMMUNICATIONS SYSTEM DETAILS

(Paragraph 21)

1 CLUB PERSONAL RADIO

Radios issued to nominated Safety Stewards, nominated first aiders and nominated ambulance personnel.

2 TELEPHONE COMMUNICATIONS

The Guide recommends that two forms of designated telephone systems should be provided; internal and external.

Telephone communications - internal

To complement [or in certain cases to take the place of] radio communications, the internal telephone system should provide the link between the control room and key points around the ground.

Where possible, the internal system should meet the following requirements :-

- (a) To ensure that lines are kept clear for safety communications only, the system should be independent of any other internal telephone system operating at the ground.
- (b) It should be possible for the operator in the control point to select which line to talk to without being blocked by other calls.
- (c) Telephone lines provided for emergency use should meet the current relevant British Standard; that is, no person who has need of the system should have to travel more than 30 metres to reach an emergency telephone.

Telephone communications - external

In addition to, and independent of, the internal system, telephone lines should also be available for direct and immediate telephone communication between the control point and the fire brigade and/or other emergency services. External telephone lines designated for emergency purposes should not be used for any other purposes.

3. LOUD HAILERS

Control Point (2)

PART 7 FIRE ALARM SYSTEM/FIRE FIGHTING EQUIPMENT

(Paragraph 48)

The Holder shall provide and maintain a fire alarm system and fire fighting equipment in accordance with the following paragraphs.

FIRE ALARM SYSTEM

- (i) The fire alarm equipment and installation to be maintained in good working order at all times. It should comply with British Standard BS 5839 Part 1 2002 with any deviations agreed by the Chief Fire Officer and the Bristol City Council.
- (ii) The fire alarm control panel should be permanently staffed during a Specified Activity.

FIRE FIGHTING EQUIPMENT

- (i) Fire fighting equipment must be maintained in good working order at all times. All extinguishers should be on stands provided for that purpose, or suspended from the wall by suitable brackets with their tops approximately one metre above floor level, located as to be easily and quickly removed for use in an emergency.
- (ii) The Holder shall cause to have carried out the tests specified in Part 3 hereof and to have those tests recorded as specified in Part 3 hereof.

PART 8 CONSTRUCTION WORK

The Holder shall ensure that the following additional conditions are complied with during construction work by contractors at the ground:

i. A representative of the main contractor shall be on site during any specified activity at the ground during the course of the works and their contact details must be lodged with the Control Room

ii. No construction work will be carried on during the course of any specified activity

iii. All construction work will have ceased and a safety check of the ground shall be made by a representative of the main contractor together with a representative of the certificate holder by the times shown below in order to confirm that the work area is safe and secure, and the remainder of the site is safe to admit the public. This check will be in addition to the usual pre-match check and records shall be kept of the findings for at least 12 months.

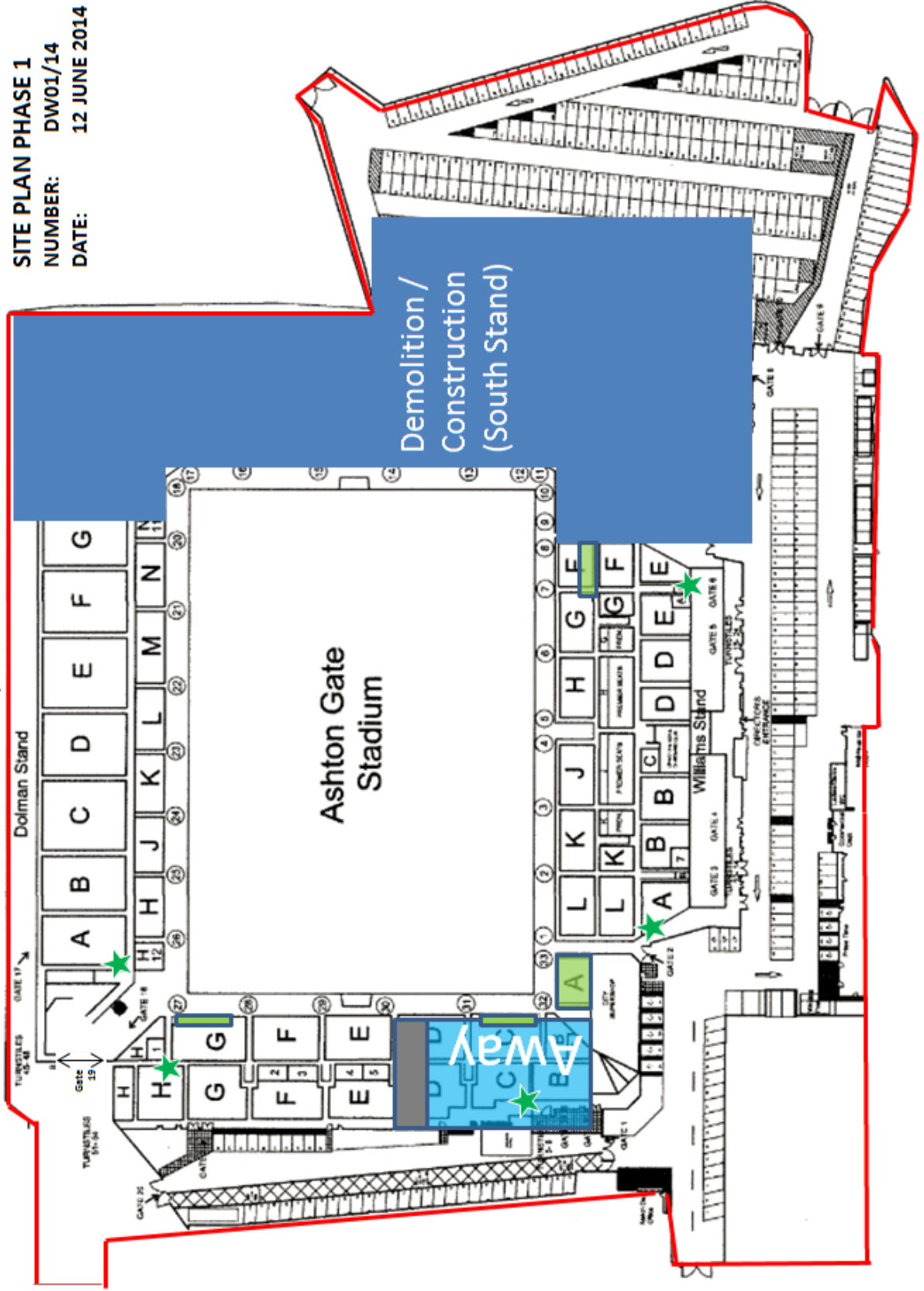
Kick-off time	Work ceased and safety check completed
Before 1500hrs	1900hrs the previous day
1500-1900hrs	0800hrs
After 1900hrs	1200hrs

iv. The Holder shall notify Bristol City Council of the expected date of the completion of works, and the affected area/stand shall not be put back into use by the public until:

- a. A completion certificate has been issued by Building Control
- b. The area has been inspected by the Council in consultation with the Safety Advisory Group
- c. A new General Safety Certificate has been issued.

APPENDIX 1
 SITE PLAN PHASE 1
 NUMBER: DW01/14
 DATE: 12 JUNE 2014

 = Disabled Spectator Area
 = Disabled Spectator Toilet



APPENDIX 4

Bristol City Council Equality Impact Assessment Form

(Please refer to the Equality Impact Assessment guidance when completing this form)



Name of proposal	Issue of new General Safety Certificate for the redevelopment of Ashton Gate Stadium
Directorate and Service Area	Neighbourhoods, Public Health Services
Name of Lead Officer	Adrian Jenkins / Heather Clarke

Step 1: What is the proposal?

Please explain your proposal in Plain English, avoiding acronyms and jargon. This section should explain how the proposal will impact service users, staff and/or the wider community.

1.1 What is the proposal?

To seek Committee Approval for the issue of a replacement General Safety Certificate for the redevelopment of Ashton Gate stadium. This is a requirement under the Safety of Sports Grounds Act 1975 and the purpose is to set conditions relating to public safety during football and rugby matches and other specified activities with which Bristol City Football Club must comply. It therefore impacts all members of the public as spectators at the ground.

Step 2: What information do we have?

Decisions must be evidence-based, and involve people with protected characteristics that could be affected. Please use this section to demonstrate understanding of who could be affected by the proposal.

2.1 What data or evidence is there which tells us who is, or could be affected?

The ground is open to all members of the public as spectators. BCFC have arrangements in place to ensure that disabled spectators are not more at risk than others. They have made specific provision for wheelchair users and the ambulant disabled, with dedicated stewards to cater for their needs. They also

make particular arrangements for supporters with special needs and their carers. They have hearing headsets linked to the hospital radio commentary for those with restricted vision. Any supporter with a temporary restriction (broken leg, pregnancy) can contact the Supporter Services team who will make any reasonable adjustment to ensure that they can still access the stadium. The Bristol City Community Trust also works across the City with a variety of groups from different ethnic backgrounds and on a series of social inclusion projects.

2.2 Who is missing? Are there any gaps in the data?

Given the age of parts of the stadium as it currently exists, BCFC are confident that they have taken every reasonable step to cater for the needs of disparate groups of fans.

2.3 How have we involved, or will we involve, communities and groups that could be affected?

The Bristol City Disabled Supporters Association (BCDSA) is represented on the Fans Advisory Network (a 'parliament' of supporters representing stakeholders from all representative groups of fans). The club also links in with the Greater Bedminster Partnership – a local organisation which represents a number of local and special interest community groups. The Supporter Liaison Officer and Supporter Services team also act as a conduit between the club and supporters from all backgrounds.

Step 3: Who might the proposal impact?

Analysis of impacts on people with protected characteristics must be rigorous. Please demonstrate your analysis of any impacts in this section, referring to all of the equalities groups as defined in the Equality Act 2010.

3.1 Does the proposal have any potentially adverse impacts on people with protected characteristics?

As part of the redevelopment the ground has lost a section of wheelchair seating for home supporters at the front of Atyeo stand block C.

3.2 Can these impacts be mitigated or justified? If so, how?

This will be replaced with a temporary but fully compliant area in Atyeo Block A. They are also investigating the possibility of making an area of the Williams stand formerly used by away disabled supporters accessible to home supporters for next season.

3.3 Does the proposal create any benefits for people with protected characteristics?

The temporary facility in Atyeo block A actually enhances views and accessibility for wheelchair users

3.4 Can they be maximised? If so, how?

Further consultation with equalities communities should be undertaken to assess the needs of broader equalities communities; the findings should then be used against local data to see which groups may be under-represented. They should then aim to work with the club's registered charity, the Bristol City Community Trust, to engage with those groups with the assistance of the Council. Consultation with disabled supporters has taken place and temporary accommodation has been agreed has resulted in changes however the scope of the stadium e.g. its use for concerts, exhibitions and private functions will require further consultation with wider equalities communities such as the LGBT, women's forum etc. In addition Bristol Sport Ltd plan to have in place common standards between BCFC and Bristol Rugby who will share the stadium from September 2014.

Step 4: So what?

The Equality Impact Assessment must be able to influence the proposal and decision. This section asks how your understanding of impacts on people with protected characteristics has influenced your proposal, and how the findings of your Equality Impact Assessment can be measured going forward.

4.1 How has the equality impact assessment informed or changed the proposal?

The provision of the temporary area in Atyeo A has arisen specifically because of the requirements of the Equality Impact Assessment. The Supporter Services team have also been individually calling all disabled supporters to see how their special needs (parking, access, toileting etc) can be accommodated during redevelopment.

4.2 What actions have been identified going forward?

Regular liaison with the BCDSA. Rigorous implementation of the recommendations of the green guide during stadium redevelopment. Input from the Level Playing Field Association (LPFA).

4.3 How will the impact of your proposal and actions be measured moving forward?

BCFC will invite the LPFA and the BCDSA to make regular inspections of their plans as the development unfolds.

Service Director Sign-Off:	Equalities Officer Sign Off: Simon Nelson
Date:	Date: 23 rd May 2014